ENGL-1302
Composition II
Spring 2018

Instructor: Buffy Rattan
Office: CM103-C, Levelland Campus
Email: mrattan@southplainscollege.edu
Telephone: (806) 716-2434
Office Hours:

Monday	Tuesday	Wednesday	Thursday	Friday
10:00 a.m. – 11:30 a.m.	8:15 a.m. – 9:15 a.m.	10:00 a.m. – 11:30 a.m.	8:15 a.m. – 9:15 a.m.	8:30 a.m. – 11:30 a.m.

Course Description

This course is a continuation of English 1301, which includes an introduction to literature and collateral readings. It also teaches students how to write a college-level research paper.

Scope/Purpose

English 1302 continues the purpose of English 1301: to help students to think well by helping them to write well. Unlike English 1301, English 1302 has a two-fold purpose: it encourages critical thinking by introducing the students to imaginative literature, to the modes of artistic thought, and to critical responses appropriate to these modes of thought.

Instructional Objectives

By the end of the course, students should have written a multiple source paper and at least two analytical papers in MLA style which demonstrate the ability:

- To practice and refine the skills of expository and argumentative writing already developed in English 1301;
- To understand the major elements of literature as these are highlighted by the instructor;
- To apply critical thinking to the study of literature and to write essays which demonstrate that critical thinking, such as summary, paraphrase, synthesis, and single-source assignments;
- To use a library for research purposes; to research and write an accurately documented paper.

Requirements

1. Students will read numerous short stories and poems, will participate in class discussions of the readings, and will be tested over their understanding of the readings through quizzes, examinations, and/or written assignments.
2. Students will complete one or more written assignments which may include, but not be limited to, one multi-source research paper, two or more shorter papers (summary, synthesis, critique, explication), or a series of research questions or projects.
3. Individual instructors may also require major examinations over the readings or any part of the course content.
4. Individual instructors may occasionally use film, stage productions, or other art forms to support the text, in which case students may also be tested over their understanding of content or of differences between the written text and the alternate presentation of that text.

Textbook and Supplies

The following textbooks are a requirement for this course. You will need to purchase them immediately and consult it frequently as you complete coursework.
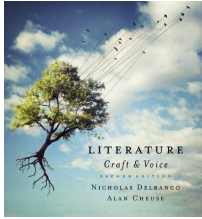
Delbanco, Nicholas and Alan Cheuse. *Literature: Craft and Voice*. 2nd ed. McGraw Hill, 2012. ISBN: 978-0-07-338492-4.

Bullock, Richard, Michal Brody, and Francine Weinberg. *The Little Seagull Handbook*. 3rd ed. ISBN: 9780393602647

Software Requirements

You are required to have access to the following technologies:

- Blackboard
- Word processing program (papers will only be accepted in .doc or .docx format)

The following technologies are optional, but useful:

- Cell phone with text messaging capability
- Skype

Communication

You can reach me in one of four ways: you can email me using the Blackboard email tool, call my office at 806-716-2434, come by during office hours, or make an appointment to meet either in-person or via video conference using Skype.

I return emails and calls within 24 hours. This is going to require some planning on your part; you won't be able to wait until the last minute to complete assignments.

We will use the Blackboard email tool exclusively for email communication in this course; you may access it via the 'Course Email' link within our Blackboard course. To help me stay organized, I request that you use the Blackboard email tool within our course instead of my South Plains College email address.

I also require that you register to receive text alerts for this course (instructions will be posted in Blackboard). I will frequently text reminders, and if you're registered for the text alert service you'll have the most current information.

Attendance and Participation Policy

To be successful in this course, you must attend consistently and punctually and participate fully. Your attendance and participation grade is worth 10% of your final grade.

Students who are late, absent, or leave early will receive a 0 for that day. Additionally, students who are unable to participate in discussion when called upon will receive a 0 for that day.

Students who accumulate four absences and are not passing the class with a 60 or higher will be dropped from the class. Two tardies will equal one absence. Leaving class early will count as a tardy.

Be advised – I do not accept late work for any reason. If you are absent, you are still required to complete the assigned work by the indicated due date.

Please notify me when you are going to be out of town for a school sponsored event. I will let you work ahead so that you don't miss any deadlines. However, please know that no exceptions will be made to the late assignment policy.

Grading Policy

Final grades will be assigned based on the following percentages:

Reading Pre-Tests (average of all)	10%
Research Project – Enumerative Bibliography	5%
Research Project – Annotative Bibliography	5%
Research Project – Thesis Statement and Formal Outline	10%
Research Project – Rough Draft	10%
Research Project – Peer Review	10%
Research Project – Final Paper	20%
Literary Analysis #1	10%
Literary Analysis #2	10%
Attendance and Participation	10%

It is up to you, the student, to monitor your average and course progress. If at any time you feel that you need to discuss your course progress with me, it is your responsibility to make contact. You can find your current average via the 'Gradebook' link in Blackboard.

Reading Assignments

Mandatory, assigned reading is a requirement for this course. Reading assignments can be found in Blackboard. Any information discussed in the assigned reading may be included on your exams, even if it was not mentioned explicitly in the lecture.

Reading Pre-Tests

It will be particularly important for you to read the assignments prior to coming to class so that you may participate in class discussion. To ensure that you're doing this, you will be required to complete a reading pre-test before the beginning of each week. The pre-tests will be computer-based. They will open on Friday evening and must be submitted by Sunday at midnight. Consult the reading schedule to see what should be read for each reading pre-test, and be sure – before you start the pre-test – to read the stories/selections very carefully. You will not have time, once the pre-test begins, to look up answers. I do not accept late work for any reason.

Notes

You are expected to take notes during every scheduled lecture; these notes will help you with both your writing and your exams. You should have a paper, pen, and your book on your desk at all times, and be taking notes while I lecture – no exceptions. Failure to do this will result in a 0 for participation for that day.

Research Project

You will be required to complete a multi-part research project over the course of the semester. Details for these assignments can be found in Blackboard. Late work will not be accepted for any reason.

Discussion

Discussion of the literature we read is an important part of this course. We will have general discussions during our class meeting, and every student will be required to participate. You are expected to be able to discuss, intelligently, the reading that was assigned for that day, and relate that reading to the concepts we've discussed in class. Failure to participate will affect your attendance and participation grade.

Due Dates

Due dates are posted in Blackboard, and are firm. I do not grant extensions or allow late work for any reason. Work submitted after the due date will not be evaluated and will receive a grade of 0.

As a college student, you assume the responsibility for your technology. I suggest three things:

1. Have a backup plan in place from day one, just in case your technology fails.
2. After submitting an assignment, return to the assignment submission before the due date and make sure it's been submitted properly. If it's not submitted properly by the due date, you will not receive credit for it, regardless of whether or not you thought the paper had submitted.
3. Don't wait until the last minute to submit assignments. If you have trouble, but no one is available to help you, you will still not able to submit the assignment late.

You are responsible for making sure your work has been submitted properly.

Assignment Submission

I cannot accept any assignment via email, for any reason. All files must be submitted via the assignment tool in the Blackboard modules. It is your responsibility to make sure the assignment submitted properly *before* the due date. No documents will be accepted after the submission deadline has passed, for any reason.

Additionally, all files must be submitted as .docx documents (Microsoft Word). I cannot accept .gdoc, .pages, .odt, .rtf, or .txt files. If you submit anything other than a .docx file, you will be given a 0 for that assignment and will not be allowed to make it up.

Style Guide

We will use the MLA style guide for formatting and documentation in this course. Specific rules regarding this particular style guide can be found in *The Little Seagull Handbook* that you purchased for this course. All documents you submit should be formatting using MLA standards, and all citations you write, whether in-text or on a References page, should follow MLA guidelines for citation.

In-Class Computer and Cell Phone Use

Students will not be allowed to use any personal electronics in this course, including but not limited to cell phones, tablets, or laptop computers unless prior permission has been obtained from the instructor. Failure to adhere to this policy will affect your attendance and participation grade.   If it is a persistent issue, you will be asked to leave class.

Due Dates

Due dates are posted in Blackboard, and are firm. I do not grant extensions or allow late work for any reason. Work submitted after the due date will not be evaluated and will receive a grade of 0.

Assignment Submission

I cannot accept any assignment via email, for any reason. All files must be submitted via the assignment tool in the Blackboard modules.

Academic Integrity

It is the aim of the faculty at South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences and possible suspension.   Please refer to the SPC General Catalog regarding consequences for cheating and plagiarism.

Do not, under any circumstances, turn in another student's work as your own. Do not, under any circumstances, give your work to anyone else to turn in as their own. Both situations are representative of academic dishonesty and will be treated as such.

I have zero tolerance for cheaters. If I suspect you of cheating, I will drop you without discussion. Please trust me when I say I have ways of determining whether or not you've cheated that you can't get around, as smart as you are. ;-)

Disclaimer

Because we will use Blackboard to conduct a portion of this class, please note that the materials you may be accessing in chat rooms, bulletin boards or unofficial web pages are not officially sponsored by South Plains College. The United States Constitution rights of free speech apply to all members of our community regardless of the medium used. We disclaim all liability for data, information or opinions expressed in these forums.

Diversity Statement

In this course, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should be and can be.

Special Services

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator. For more information, call or visit the Special Services Office in the Student Services Building, 806-894-9611, extension 2529.

Basic Needs

Students who face challenges securing their food and believe this may affect their performance in the course are urged to contact the SPC Food Pantry (806-716-2236, PE Complex) for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable her to provide any resources that she may possess.

Student Code of Conduct

Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. **Student conduct which disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.**

Course Outline

Module 1: Formatting and Research Project Assignment
Assignments to include enumerative bibliography and plagiarism quiz.

Please note: this outline does not include all assignments and is subject to change at the instructor's discretion.

Module 2: Poetry and Short Fiction

Assignments to include reading quizzes, literary analysis along with continuing the research process.

"It's possible, in a poem or short story, to write about commonplace things and objects using commonplace but precise language, and to endow those things – a chair, a window curtain, a fork, a stone, a woman's earring – with immense, even startling power." – Raymond Carver

Module 3: Drama
Hamlet.
Major assignments to include quizzes, literary analysis, and the culmination of the research project.

"If you want to be a writer, you must do two things above all others: read a lot and write a lot."

-Stephen King