

**SPC
WORLD CULTURES (HUMA 2323)
COMMON COURSE SYLLABUS**

Department: Behavioral Sciences

Discipline: Humanities

Course Number: HUMA2323

Course Name: WORLD CULTURES

Credit: 3 Lecture, 0 Lab

This course satisfies as a CORE course for “Language, Culture and Philosophy”

Prerequisites: “TSI Reading” restrictions for INET

Campuses: Internet, Reese, Levelland, Plainview

Textbook: **See individual Instructor’s Syllabus**

Course Description: (3:3:0) This course is a general study of diverse world cultures. Topics include cultural practices, social structures, religions, arts, and languages.

Course Purpose: This course is an introductory course designed to provide students with an understanding of how society is structured, as well as an understanding of the theories and language of anthropology. A holistic approach will be utilized to explore ideas of aesthetic and intellectual creation in order to understand the human experience across cultures

Course Requirements: To maximize the potential to complete this course, a student should attend all class sessions, complete all homework assignments, and complete all examinations. Internet courses require the work to be completed in specific time periods. The specific course requirements are listed on the individual instructor’s course information sheet.

Student Learning Outcomes:

Upon successful completion of this course, students will:

1. Demonstrate knowledge of common terms and concepts associated with the study of world cultures
2. Articulate an informed personal response and critically analyze works in the arts and humanities from various world cultures
3. Demonstrate awareness of multiple cultural perspectives by comparing and contrasting the cultural expressions of diverse world communities

4. Analyze various cultures to navigate diverse cultural spaces and recognize different world views
5. Demonstrate an understanding of geography and the location of different cultural groups in the world

Core Objectives Addressed: [techniques vary by instructor]

- Communication Skills – to include effective written, oral, and visual communication (1,2,3,5)
- Critical Thinking Skills – to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information (1,2,3,4,5)
- Social Responsibility – to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities (1,2,3,4,5)
- Personal Responsibility - to include the ability to connect choices, actions, and consequences to ethical decision-making (1,2,3,4,5)

Texas Coordinating Board Approval Number (CIP): 24.0103.53 12

Standard Written English REQUIREMENT: All written assignments should be presented using the conventions of Standard Written English. South Plains College requires all students to become proficient in "academic English," a form of English that is typically used in academic, professional, and business contexts. While slang, regional idioms, and informal kinds of self-expression are appropriate in some contexts, they are out of place in academic writing. Writing instructors and professors in courses across the campus expect all students to demonstrate proficiency in using the conventions of academic English in their written work, whether it is in-class exams or take-home essays. Each instructor may also add additional requirements regarding written assignments that are contained in your syllabus.

Attendance Policy: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first-class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X"

or “F” as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student’s responsibility to be aware of that policy.

It is the student’s responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

Plagiarism and Cheating: Students are expected to do their own work on all projects, quizzes, assignments, examinations, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant. Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them;
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another’s work during an examination or on a homework assignment;
8. Rewriting another student’s work in Peer Editing so that the writing is no longer the original student’s;
9. Taking pictures of a test, test answers, or someone else’s paper.

Artificial Intelligence Statement:

Purpose of Artificial Intelligence (AI) Applications: AI applications such as ChatGPT, OpenAI, Bard, Grammarly, WordTune and others are advanced language models designed to aid and engage in meaningful conversations, as well as generate and revise content. AI is intended to supplement learning, stimulate critical thinking, and enhance academic discourse. However, its use comes with certain responsibilities.

Academic Integrity: Using AI to generate academic work, including essays, reports, or assignments, without proper attribution is a violation of SPC academic integrity policies. Plagiarism undermines the learning process and is strictly prohibited. Students must ensure that their work reflects their own ideas, research, synthesis, and analysis and appropriately cites all sources, including AI.

Collaboration and Consultation: While AI can be a valuable resource, it is essential to strike a balance between seeking assistance and maintaining personal responsibility. Collaboration with peers, consulting instructors, and utilizing other approved learning resources should be prioritized. Overreliance on AI for solutions without actively engaging in the learning process is discouraged and can be grounds for academic integrity violations. Utilizing AI as a tool for brainstorming or research is allowed but the writing should be the student's own work and thoughts.

Critical Thinking and Originality: AI usage can provide suggestions and information, but it is essential to critically evaluate the responses and exercise independent thought. Relying solely on AI for answers deprives students of the opportunity to develop their analytical and problem-solving skills. In assignments where originality, creativity, and independent thinking are valued, AI would be detrimental to the student learning process. Critical thinking and originality emphasize the importance of independent thinking in all academic endeavors as part of the student's learning experience apart from outside influence and offers the student the opportunity to refine their unique, individual voice through academic discourse with other students and faculty.

Ethical Use and Bias Awareness: AI is trained on large amounts of data from the internet, which may include biased or inaccurate information. Be mindful of the potential for bias and critically evaluate the responses provided by AI. Therefore, when using AI, just like with using any other database, students must verify that the information is from reliable sources, question any potential biases, and ensure that the information and sources used in the paper are neutral, peer-reviewed sources.

Responsible Engagement: Students should engage with AI in a respectful and responsible manner and avoid using offensive language, discriminatory remarks, or engaging in any form of harassment or inappropriate behavior. Students should also uphold the standards of respectful communication in addressing both AI and fellow classmates.

Compliance with South Plains College Policies: Policies regarding the appropriate use of AI in South Plains College courses are set by instructional departments and individual instructors. Appropriate use of AI may range from strict prohibition to assignments they may require the use of AI. Misusing or violating the guidelines outlined in this syllabus warning may result in disciplinary action, including academic penalties. Students are expected to familiarize

themselves with the specific course policies regarding the use of AI and adhere to them throughout the semester.

Remember, AI can be a tool to support your learning in certain courses and assignments, but it cannot replace the critical thinking, creativity, and independent work that are integral to your overall academic growth.

Student Code of Conduct Policy: Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class

Academic Appeals Procedure:

INFORMAL APPEAL

1. The student should schedule an appointment with the instructor of the course to discuss the final grade or discipline action.
2. If the student is still not satisfied, he/she should schedule an appointment with the appropriate department chairperson to discuss the situation. (The chairperson may request that the instructor also be present.)
3. If the student is still not satisfied, he/she should schedule an appointment with the Divisional Dean to discuss the situation. (The dean may request that the chairperson also be present.)
4. If the student is still not satisfied, he/she should be advised of the formal appeal process.

FORMAL APPEAL

1. If the student is not satisfied with the results of the Informal Appeal, he/she should provide the following information, in writing, to the Vice President for Academic Affairs:
 - a. A request for a formal appeal hearing.
 - b. A brief statement of what is being appealed.
 - c. The basis for the appeal.
 - d. Pertinent facts relating to the appeal.

NOTE: The agenda of the appeals hearing will include only those factors documented in the student's appeal request letter.

2. The Vice President for Academic Affairs of South Plains College, will determine the date, time and place of the hearing, and notify the student accordingly.

THE HEARING

1. Composition of the appeals committee:

a. Vice President for Academic Affairs will preside over the hearing.^{[[SEP]]}b. Faculty member of the student's choice.^{[[SEP]]}c. Faculty member and student of the Vice President for Academic Affairs.^{[[SEP]]}d. President of the Student Body/Student Advisory Council.^{[[SEP]]}e. Vice President of Student Affairs.

2. Other persons who should be available at the hearing:

a. The student who requested the hearing.^{[[SEP]]}b. The faculty member involved.^{[[SEP]]}c. Anyone the student or faculty member wishes to be present to substantiate the case.^{[[SEP]]}d. Chairperson and Divisional Dean.

3. Hearing Procedure: The Committee will hear the student's appeal during which the parties to the controversy, and such representatives as desired, will present all facts relating to the case. Consequently, the committee will recommend appropriate action by majority vote.

4. The termination of the hearing finalizes the academic appeal procedure.

APPEAL RESTRICTIONS

1. Only final grades or dismissal resulting from academic discipline will be considered.^{[[SEP]]}2. The instructor's teaching ability or expertise will not be considered during the hearing.^{[[SEP]]}3. No grade or disciplinary action can be formally appealed after a period of six (6) months from the date that the student is informed.

For information regarding official South Plains College statements about intellectual exchange, disabilities, non-discrimination, Title V Pregnancy Accommodations, CARE Team, and Campus Concealed Carry, please visit <https://www.southplainscollege.edu/syllabusstatements/>.

South Plains College policies, return to campus plan, and protocols regarding COVID-19 can be found here: [COVID Response \(southplainscollege.edu\)](https://www.southplainscollege.edu/covid-response).

INSTRUCTOR-SPECIFIC COURSE INFORMATION SHEET

HUMA 2323
World Cultures
Fall 2024

Instructor: Morgan Keener

Office: Plainview 101H

Phone: 806.716.4320

Email: mkeener@southplainscollege.edu or through Blackboard Email

Office Hours: Mondays & Wednesday 8:00-9:45am; Tuesdays and Thursdays 9:45-11:00am; Fridays 10:00-12:00pm

Required Text: **No textbook is required. Weekly readings are provided for you.**

How this Course is conducted:

This course is conducted completely online. We do NOT meet face to face in a traditional classroom setting. It is your responsibility to have the necessary equipment (internet, computer, Word, etc.) for this participating in this course.

Logging into Blackboard:

To access your course, go to <https://southplainscollege.blackboard.com/> or go to the SPC Homepage and click on the "Login to" link in the top right-hand portion of the page and then click on the Blackboard link on the pull-down or you can type or copy the address into the address window of your computer. I recommend that you bookmark Blackboard on your computer for quick access. You can also log into MySPC and there is a Blackboard link there. Once you reach the site you will click "Log In". The log-in screen will come up asking for your user name and password. Simply follow the instructions on the screen.

OTHER INFORMATION concerning Blackboard:

Open Computer Lab: There is an Open Computer Lab located on the Levelland campus in the Technology Center. It is available to all students, with priority given to those students enrolled in computer classes. Computers are also available on the Reese Center, Lubbock, and Plainview campuses. Check with libraries and labs for hours.

Technical Problems/Support: If you are having computer problems, you have to let me know. I will try to help you in any way that I can. Please remember that it is your responsibility to have a backup plan if your computer goes down. Please have this plan in place now and do not wait until it is a crisis situation. If you lose your course work due to bad flash drives, Internet service down, computer crash, or your dog ate your homework, there is nothing I can do about it. **THIS IS YOUR WARNING TO HAVE A BACKUP PLAN IN PLACE.**

- **IMPORTANT:** Most tech issues are related to failure to update java, using the incorrect internet browser (try use Google Chrome or Firefox instead of Internet Explorer), and/or not deleting browsing history files daily. Most issues are related to computer issues, not Blackboard. Please note that this instructor does NOT recommend use of any handheld devices for taking this course. Cellphones are wonderful but not for course work done on the Internet.
- Reminder - **bookmark** the Blackboard login page on your computer.

SPC Technical Support Contact: Call (806) 716-2180 or email at Blackboard@southplainscollege.edu for student technical support. I am your course work support contact. Only call or e-mail technical support with questions about Blackboard or computer functioning. There is Technical Support information in the Start Here area of your Blackboard course. It contains links to Student Tutorials and the Student Orientation Course for Blackboard. Contact me for any course content information.

PLEASE DO NOT WAIT UNTIL THE LAST MINUTE TO TURN COURSE WORK IN OR YOU MAY HAVE PROBLEMS! Remember the saying "TECHNOLOGY HAPPENS"!

Anti-virus Software: Please make sure that your computer has an up-to-date antivirus software program installed.

Academic Integrity: It should be understood that students found guilty of cheating or plagiarism will earn a zero on the work in question for the first offense and will be dropped from the course with an 'F' should a second offense occur. Any amount of dishonesty is subject to these consequences, whether a lot or a little; this can include but is not limited to one copied sentence of a written assignment, a missing citation, an entire paper copied from someone/somewhere else, one plagiarized post on a discussion board, one copied exam item, looking at the scantron of another student during an exam or an exam or other coursework completed by someone other than yourself. You have also committed academic dishonesty when sharing course content/items/answers. This includes sharing course content with classmates or future students as well as sharing course content on websites such as Quizlet, Course Hero, or similar "study applications." For further information and examples please see the Catalog, Student Guide, or refer to www.plagiarism.org

There is an APA Citation tutorial in the Applying the Sociological Imagination Essay section of your Blackboard course.

Artificial Intelligence (AI) Resource Policy: If the student submits work obtained by using AI or is suspected of utilizing AI, it will be considered plagiarism and receive a grade of zero for the work. This course policy will be provided as feedback for said coursework, letting the student know that AI is suspected, or plagiarism has occurred. It is the student's responsibility to follow up with the instructor within 3 days of the posted grade if work has been incorrectly flagged for AI use. The student can discuss the coursework in question with the instructor by virtual appointment to earn credit. In these cases, the student will need to verbally provide mastery of concepts related to the work in question. Any further attempts at using artificial intelligence as one's own work will continue to earn zeroes for those attempts or may result in a course drop with an F by the instructor. The incidents will also be detailed to the Dean of Students for disciplinary actions.

Computer Requirements: Browser plug ins and security software: most web educational experiences will require the use of several additional browser plug ins. It is highly recommended that you have an anti-virus program on your computer. You may also need Adobe Acrobat for several readings and a multimedia player such as Windows Media Player. Firefox is the recommended browser for Blackboard. Please download and use it. Since this course is entirely online, participants are expected to have a least an elementary knowledge of their microcomputer operating system and basic knowledge of software and tools such as word processor, e-mail, an Internet browser, and search engine.

Attendance Policy: The following is in addition to the Common Course Syllabus:

Since this course is a virtual classroom, attendance will be taken according to the following:

- Participating in class discussions by posting to the discussion board
- Submitting assignments on or before due dates.

Note: Simply logging into the course or logging into the course and sending an e-mail is NOT considered attendance for this course. You MUST participate in the course by submitting work during any given week to be considered "in attendance".

"Participation" in this online class is **mandatory** – you must be active. There are numerous assignments which should force you to log-in continuously. I understand that each of you has your own schedule and will be logging-on at different times. That's fine. All that is expected of you is that you **GET THE WORK DONE!!**

Each assignment and discussion have a dictated due DATE and TIME. It is your responsibility to get the work done and submitted to me by the designated time/date. Therefore, since this is a virtual classroom, attendance will be taken according to completion/submission of Discussions, Quizzes, Assignments, and Projects.

If you are unable to log-in or complete your work for any reason, **YOU MUST CONTACT ME ASAP!**

Excuses such as "The network was down," or "I could not figure out how to send the assignment through the assignments function" are not acceptable. In short, plan ahead and **do not wait until the last minute to submit your assignments.** It is always okay to turn in assignments early although discussion board postings should be done with the calendar schedule.

It is the student's responsibility to drop the course on or before the last drop date of the semester to avoid failure. Administrative drops will not be made, unless student has discussed/made arrangements with me.

Technical help with Blackboard and Student Support Services: Links are provided on your Blackboard Home page under Start Here for Course Requirements.

COURSE POLICY AND REQUIREMENTS

This is what you need to do to ***earn*** your grade:

Course Work:

Introduction Module: consists of a course agreement and introduction discussion with 2 replies.

Discussion Assignments: for discussions there will be several questions or prompts to the discussion board area. The first posting should be your own individual thoughts or comments relating the course material to the video (with appropriate page citations). Then you should reply to two classmates to earn full credit for this activity. The primary goal for this portion of the course is to "talk" about what you are learning so it is more appropriate to be informal and conversational in these assignments though I still encourage you to avoid "text" language. In the initial post your goal is to link examples from the video to the concepts presented in the course

material. These references should be cited using APA format. See “citing sources” link for examples. This is also the place to include personal experiences and/or reactions. For the two replies you should ask questions, provide feedback, and share personal experiences or reactions that encourage other students to think more deeply, constructively disagree at time, apply course information to other comments and feel compelled to share their own personal experiences/reactions. If you repeat yourself in reply messages you will only receive partial credit – your responses need to be authentic and meaningful to the conversation. Also, simply stating, “I agree” is not detailed or complex enough to earn points.

Discussion Guidelines/Requirements: Most discussions will require viewing a video and the link to the videos is located in the discussion topic instructions. You are required to write one original post and reply to two classmates in order to receive full credit. You will need to follow the guidelines below when constructing your original post and your two replies. ***If you fail to meet the minimum word count on your post or replies, a point deduction of half will be automatically made.***

Original message requirements (worth up to 30 points):

- Due as indicated on the calendar by midnight
- **A minimum of 250 words in length**
- Make direct connections between the video and the textbook information
- Include personal experiences and reactions

Reply message requirements (worth up to 20 points):

- Two replies due at midnight as indicated on the course calendar
- **Minimum of 50 words each**
- Ask questions to encourage students to think deeper
- Share personal experiences that relate to the discussion topics
- Constructively disagree at times
- Provide meaningful feedback – DO NOT simple state “I agree”

Quizzes: There will be individual quizzes given each week to go along with your readings. They are open book. These quizzes are meant to encourage interactive reading or learning. You are welcome to work on the quiz, while you are reviewing/reading the course materials.

321 Assignments: There are two separate reading assignments this semester. The material and assignment are provided under the “Assignments” area in Blackboard. This should be a polished essay using the conventions of Standard Written English and a minimum of 500 words. Any information from the text must be cited using APA format in order to avoid plagiarism.

Cultural Food Assignment: Specifics and details are in Blackboard.

Mid-Term Exam: Multiple choice and short answer.

Final Exam: Cumulative, multiple choice and short answer.

Evidence Portfolio: SLO activity to demonstrate individual learning goals

All written assignments should be presented using the conventions of Standard Written English – text message language or abbreviations DO NOT meet this standard.

Writing tips: All written work should be presented in APA format. Please utilize the website below for more information and examples. Word is highly recommended as it is useful in detecting spelling or grammatical errors. Always proofread your writing. Use the “enable html” button to spell check emails and discussions. Do NOT use Wikipedia as an academic source. A well-written paragraph is usually around 5 sentences (a topic sentence, 3 supporting sentences, and a closing sentence

https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_style_introduction.html

All grades will be posted in Blackboard under the My Grades link.

Total possible points you can earn is 1,000. Your overall letter grade/percentage is based solely on the points you earn. Please reference the grading scale below. **Grades are NOT rounded up, which means if you earn 899 points, you will receive an 89% or a B as your overall grade, no exceptions**

Grading scale:

A = 900 – 1000

B = 800 – 899.99

C = 700 – 799.99

D = 600 – 699.99

F = 0 – 599.99.

This scale is the typical: A = 90%-100%; B=80%-89.99%; C=70%-79.99%; D=60%-69.99%; and F=0%-59.99%.

Extra credit opportunities will be made available during the semester. I recommend that you take advantage of those opportunities as they become available as I will not make extra credit available on individual request.

Late work is accepted but not encouraged. Deadlines provide structure, and it is preferable that you stick to the course calendar. The deadline for all late work will be provided per instructor in Blackboard.

Course Calendar Fall 2024

All assignments modules are due on Sundays by 11:59pm, except your Evidence Portfolio

Date	Day of the Week	Course Work
Aug 26	Monday	Classes begin
Sept 1	Sunday	Introduction Module due

Sept 8	Sunday	Module 1
Sept 15	Sunday	Module 2 Discussion 1 with 2 replies
Sept 22	Sunday	321 Reading Assignment
Sept 29	Sunday	Module 3
Oct 6	Sunday	Module 4 Discussion 2 with 2 replies
Oct 13	Sunday	Module 5
Oct 20	Sunday	Module 6 Discussion 3 with 2 replies
Oct 27	Sunday	Mid-term Cultural Food Project Check In
Nov 3	Sunday	Module 7
Nov 10	Sunday	Module 8 Discussion 4 with 2 replies
Nov 17	Sunday	321 Reading Assignment 2
Nov 24	Sunday	Cultural Food Project

Nov 27-30	Wed-Friday	Thanksgiving Break – all campuses closed
Dec 1	Sunday	Nothing Due
Dec 4	Wednesday	Last day to drop fall courses
Dec 8	Sunday	Final Exam
Dec 10	Tuesday	Evidence Portfolio

This calendar is subject to change. Students will be notified in class and/or through Blackboard of any changes.